

## **PUBLIC NOTICE**

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from architectural/engineering teams for **OMB/DFM Contract No. MJ1002000001 - Townsend Building - Renovations and Improvements.**

This project involves renovations to the Townsend Building and includes the following work subject to budget limitations: architectural upgrades (walls, ceilings, finishes), restrooms for accessibility, mechanical (HVAC) work, elevator renovations, electrical (lighting and power).

Firms need to be prepared to immediately begin work on this project. The selected team will be required to have the typical building engineering disciplines on their team (structural and mechanical/electrical/plumbing MEP) as well as a civil engineering firm for possible sitework improvements. The State also reserves the right to retain the selected firm for future work, if funded, through FY15.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, August 12, 2011, to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- \* demonstrated experience with projects of similar nature
- \* organizational structure (personnel) established for the project including sub-consultants and previous experience (frequency) working with them
- \* defined approach firm/team will implement
- \* knowledge of sites and project requirements
- \* geographical location of main or branch office that will be assigned the project
- \* familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- \* fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. All information shall be submitted on GSA Forms 254 and 255, SF 330 or equivalent. Respondents are reminded that the project engineer and architect for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

**END OF PUBLIC NOTICE**